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**2024 - 2025**  
**PROGRAM GUIDE FOR:**  
**MARKETING CLUSTER**

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ALABAMA STATE DEPARTMENT OF EDUCATION  
CAREER AND TECHNICAL EDUCATION  
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### Marketing Cluster Program Guide

This cluster prepares high school students for careers in the field of marketing. Rigorous instruction is provided to equip learners with knowledge and skills for college and career readiness.

**\*\*Courses highlighted in yellow are shared with other clusters. See “Shared Courses” table on page 5 for additional details.**

Career Pathway Program	<b>Marketing Program</b> (Must teach three courses from this program list within two years.)		
	This program is for students who are interested in pursuing careers in marketing. Courses provide an overview of career opportunities, which are available in every sector of the economy and requires individuals working in marketing to become familiar with topics including sales, marketing, customer service, telecommunications, research, and media.		
Course Number	Career Pathway Program Courses	Career Readiness Indicator (CRI)	In Demand Occupations
12166G1001	Advertising and Sales	<ul style="list-style-type: none"> <li>• Adobe Certified Associate (ACA) – Dreamweaver</li> <li>• Adobe Certified Associate (ACA) – Illustrator</li> <li>• Adobe Certified Associate (ACA) – InDesign</li> <li>• Adobe Certified Associate (ACA) – Photoshop</li> <li>• Adobe Certified Associate (ACA) – Premier Pro</li> <li>• ASK Institute – Concepts of Business Management</li> <li>• ASK Institute – Concepts of Entrepreneurship</li> <li>• ASK Institute – Fundamental Business Concepts</li> <li>• ASK Institute – Fundamental Marketing Concepts</li> <li>• Certified Guest Service Professional</li> <li>• Certiport – Entrepreneurship and Small Business (must hold concentrator status)</li> <li>• IC<sup>3</sup> Global Standard 6 (or higher) Three Exams Required</li> <li>• Microsoft Office – Access Expert 2019/O365</li> <li>• Microsoft Office – Excel Expert 2019/O365</li> <li>• Microsoft Office – Word Expert 2019/O365</li> <li>• Microsoft Office Specialist - Associate 2019/O365 (MOS) (Two of the following areas REQUIRED)                             <ul style="list-style-type: none"> <li>○ Excel Associate</li> <li>○ Outlook Associate</li> <li>○ PowerPoint Associate</li> <li>○ Word Associate</li> </ul> </li> <li>• National Retail Federation – National Professional Certification in Customer Service and Sales</li> </ul>	<ul style="list-style-type: none"> <li>• Advertising and Promotions Manager</li> <li>• Entrepreneur</li> <li>• Franchisee</li> <li>• Market Research Analysts &amp; Marketing Specialists</li> <li>• Marketing Managers</li> <li>• Merchandise Displayers &amp; Window Trimmers</li> <li>• Property, Real Estate, &amp; Community Association Managers</li> <li>• Public Relations Specialists</li> <li>• Real Estate Sales Agents</li> <li>• Retail Salespersons</li> <li>• Sales Managers</li> <li>• Sales Representatives</li> <li>• Sales Representatives of Services</li> <li>• Sales Representatives, Wholesale &amp; Manufacturing</li> <li>• Social Media Manager</li> </ul>
12166G0501	Business Communications – ½ credit		
12009G1001	Business Communications		
10005G1001	Business Software Applications I		
12197G1003	Career Pathway Project in Marketing		
22153G1000	Career Preparedness		
22998G1014	Cooperative Education		
12197G1002	CTE Lab in Marketing		
12162G1001	Digital Marketing		
12053G1000	Entrepreneurship		
12051G1000	Foundations of Business Leadership		
12159G1001	Hospitality Management and Marketing		
12164G1001	Marketing Principles		
12002G1003	Project Management		
12161G1001	Retail and Fashion Marketing		
12163G1003	Sports and Entertainment Marketing		

<b>Professional Sales Program</b>			
<b>(Must teach three courses from this program list within two years.)</b>			
This program is for students who are interested in pursuing careers in professional sales. Courses provide an overview of career opportunities, which are available in every sector of the economy and requires individuals working in marketing to become familiar with topics including sales, marketing, customer service, telecommunications, research, and media.			
Course Number	Career Pathway Program Courses	Career Readiness Indicator (CRI)	In Demand Occupations
12166G1001	Advertising and Sales	<ul style="list-style-type: none"> <li>• Adobe Certified Associate (ACA) – Photoshop</li> <li>• Adobe Certified Associate (ACA) – Dreamweaver</li> <li>• Adobe Certified Associate (ACA) – Premier Pro</li> <li>• Adobe Certified Associate (ACA) – InDesign</li> <li>• Adobe Certified Associate (ACA) – Illustrator</li> <li>• ASK Institute – Concepts of Business Management</li> <li>• ASK Institute – Concepts of Entrepreneurship</li> <li>• ASK Institute – Fundamental Business Concepts</li> <li>• ASK Institute – Fundamental Marketing Concepts</li> <li>• Certified Guest Service Professional</li> <li>• Certiport – Entrepreneurship and Small Business (must hold concentrator status)</li> <li>• Certiport Information Technology Specialist (ITS) Databases</li> <li>• IC<sup>3</sup> Global Standard 6 (or higher) Three Exams Required</li> <li>• Microsoft Office – Access Expert 2019/O365</li> <li>• Microsoft Office – Excel Expert 2019/O365</li> <li>• Microsoft Office – Word Expert 2019/O365</li> <li>• Microsoft Office Specialist - Associate 2019/O365 (MOS) (Two of the following areas REQUIRED)                             <ul style="list-style-type: none"> <li>○ Excel Associate</li> <li>○ Outlook Associate</li> <li>○ PowerPoint Associate</li> <li>○ Word Associate</li> </ul> </li> <li>• National Retail Federation – National Professional Certification in Customer Service and Sales</li> </ul>	<ul style="list-style-type: none"> <li>• Advertising and Promotions Manager</li> <li>• Entrepreneur</li> <li>• Franchisee</li> <li>• Market Research Analysts &amp; Marketing Specialists</li> <li>• Marketing Managers</li> <li>• Merchandise Displayers &amp; Window Trimmers</li> <li>• Property, Real Estate, &amp; Community Association Managers</li> <li>• Public Relations Specialists</li> <li>• Real Estate Sales Agents</li> <li>• Retail Salespersons</li> <li>• Sales Managers</li> <li>• Sales Representatives</li> <li>• Sales Representatives of Services</li> <li>• Sales Representatives, Wholesale &amp; Manufacturing</li> <li>• Social Media Manager</li> </ul>
12166G0501	Business Communications – ½ credit		
12009G1001	Business Communications		
10005G1001	Business Software Applications I		
12197G1003	Career Pathway Project in Marketing		
22153G1000	Career Preparedness		
22998G1014	Cooperative Education		
12197G1002	CTE Lab in Marketing		
12166G0501	Customer Service and Sales – ½ credit		
12166G1002	Customer Service and Sales		
10052G1001	Data Analytics		
12162G1001	Digital Marketing		
12053G1000	Entrepreneurship		
12051G1000	Foundations of Business Leadership		
12159G1001	Hospitality Management and Marketing		
12164G1001	Marketing Principles		
12161G1001	Retail and Fashion Marketing		

<b>Real Estate Sales Program</b>			
<b>(Must teach three courses from this program list within two years.)</b>			
This program is for students who are interested in pursuing careers in real estate sales. Courses provide an overview of career opportunities, which are available in every sector of the economy and requires individuals working in real estate to become familiar with topics including financing, contracts, sales, marketing, customer service, telecommunications, research, and media.			
<b>Course Number</b>	<b>Career Pathway Program Courses</b>	<b>Career Readiness Indicator (CRI)</b>	<b>In Demand Occupations</b>
12166G1001	Advertising and Sales	<ul style="list-style-type: none"> <li>• Adobe Certified Associate (ACA) – Photoshop</li> <li>• Adobe Certified Associate (ACA) – Dreamweaver</li> <li>• Adobe Certified Associate (ACA) – Premier Pro</li> <li>• Adobe Certified Associate (ACA) – InDesign</li> <li>• Adobe Certified Associate (ACA) – Illustrator</li> <li>• ASK Institute – Concepts of Business Management</li> <li>• ASK Institute – Concepts of Entrepreneurship</li> <li>• ASK Institute – Fundamental Business Concepts</li> <li>• ASK Institute – Fundamental Marketing Concepts</li> <li>• Certified Guest Service Professional</li> <li>• Certiport – Entrepreneurship and Small Business (must hold concentrator status)</li> <li>• Microsoft Office – Access Expert 2019/O365</li> <li>• Microsoft Office – Excel Expert 2019/O365</li> <li>• Microsoft Office – Word Expert 2019/O365</li> <li>• Microsoft Office Specialist - Associate 2019/O365 (MOS) (Two of the following areas REQUIRED)               <ul style="list-style-type: none"> <li>○ Excel Associate</li> <li>○ Outlook Associate</li> <li>○ PowerPoint Associate</li> <li>○ Word Associate</li> </ul> </li> <li>• National Retail Federation – National Professional Certification in Customer Service and Sales</li> </ul>	<ul style="list-style-type: none"> <li>• Advertising and Promotions Manager</li> <li>• Entrepreneur</li> <li>• Franchisee</li> <li>• Market Research Analysts &amp; Marketing Specialists</li> <li>• Marketing Managers</li> <li>• Merchandise Displayers &amp; Window Trimmers</li> <li>• Property, Real Estate, &amp; Community Association Managers</li> <li>• Public Relations Specialists</li> <li>• Real Estate Sales Agents</li> <li>• Retail Salespersons</li> <li>• Sales Managers</li> <li>• Sales Representatives</li> <li>• Sales Representatives of Services</li> <li>• Sales Representatives, Wholesale &amp; Manufacturing</li> <li>• Social Media Manager</li> </ul>
12009G0501	Business Communications – ½ credit		
12009G1001	Business Communications		
10005G1001	Business Software Applications I		
12154G1023	Buying and Selling Real Estate		
12197G1003	Career Pathway Project in Marketing		
22153G1000	Career Preparedness		
22998G1014	Cooperative Education		
12197G1002	CTE Lab in Marketing		
12162G1001	Digital Marketing		
12053G1000	Entrepreneurship		
12051G1000	Foundations of Business Leadership		
12154G1013	Introduction to Real Estate Sales		
12164G1001	Marketing Principles		

**2024 – 2025 Subject and Personnel Codes**  
**Marketing Cluster and Middle School Program**

Marketing Cluster Courses			
Course Number	Course Name	Course Number	Course Name
12166G1001	Advertising and Sales	10052G1001	Data Analytics
12009G0501	Business Communications – ½ credit	12162G1001	Digital Marketing
12009G1001	Business Communications	12053G1000	Entrepreneurship
10005G1001	Business Software Applications I	12051G1000	Foundations of Business Leadership
12154G1023	Buying and Selling Real Estate	12159G1001	Hospitality Management & Marketing
12197G1003	Career Pathway Project in Marketing	12154G1013	Introduction to Real Estate Sales
22153G1000	Career Preparedness	12164G1001	Marketing Principles
22998G1014	Cooperative Education	12002G1003	Project Management
12197G1002	CTE Lab in Marketing	12161G1001	Retail and Fashion Marketing
12166G0501	Customer Service and Sales – ½ credit	12163G1003	Sports and Entertainment Marketing
12166G1002	Customer Service and Sales		

Middle School Program Courses	
Course Number	Course Name
12001G0808	Business Skills Development
22151G0608	Career Explorations
22153G0512	Career Preparedness - A
10012G0608	Computer Science Discoveries*
11153G0808	Digital Media Skills Development
11153G0608	Digital Technology
12053G0808	Entrepreneurship & Financial Skills Development
12001G0607	Exploring Business Management and Administration, Finance, & Marketing Career Clusters
12001G0888	Introduction to Business Management and Administration, Finance, & Marketing Career Clusters
10152G0808	Introduction to Programming
*NOTE: Instructor must complete high quality professional development/training or certification to teach this course.	

Shared Courses			
Course Number	Course Name	Cluster(s)	Required Year to Implement COS
12009G0501	Business Communications – ½ credit	Business Management and Administration Finance	2022-2023
12009G1001	Business Communications	Business Management and Administration Finance	2022-2023
10005G1001	Business Software Applications I	Business Management and Administration Finance	2022-2023
12154G1023	Buying and Selling Real Estate	Human Services	2022-2023
22998G1014	Cooperative Education	Business Management and Administration Finance	N/A
12166G0502	Customer Service and Sales – ½ credit	Business Management and Administration	2022-2023
12166G1002	Customer Service and Sales	Business Management and Administration	2022-2023
10052G1001	Data Analytics	Business Management and Administration Finance	2022-2023
12053G1000	Entrepreneurship	Business Management and Administration Finance	2022-2023
12051G1000	Foundations of Business Leadership	Business Management and Administration Finance	2022-2023
12154G1013	Introduction to Real Estate Sales	Human Services	2022-2023
12002G1003	Project Management	Business Management and Administration Finance	2022-2023
12161G1001	Retail and Fashion Marketing	Human Services	2022-2023

**General Note:** Course descriptions and content standards for most courses are located on the Alabama Department of Education website at: <https://www.alabamaachieves.org/career-and-technical-education/cte-courses-of-study/>.

## College and Career Readiness Indicator Course Matrix

Program Name	Marketing	Professional Sales	Real Estate Sales
<b>Foundation Course(s)</b>	Business Software Application I	Business Software Application I	Business Software Application I
	Business Communications	Business Communications	Business Communications
	Career Preparedness	Career Preparedness	Career Preparedness
	Foundations of Business Leadership	Foundations of Business Leadership	Foundations of Business Leadership
<b>Concentrator Course(s)</b>	Digital Marketing, Entrepreneurship	Advertising and Sales	Advertising and Sales
	Hospitality Management and Marketing	Customer Service and Sales	Buying and Selling Real Estate
	Marketing Principles	Data Analytics, Digital Marketing	Digital Marketing
	Project Management	Entrepreneurship	Entrepreneurship
	Retail and Fashion Marketing	Marketing Principles	Introduction to Real Estate Sales
	Sports and Entertainment Marketing		Marketing Principles
<b>Capstone Course(s)</b>	Career Pathway Project in Marketing	Career Pathway Project in Marketing	Career Pathway Project in Marketing
	Cooperative Education	Cooperative Education	Cooperative Education
	CTE Lab in Marketing	CTE Lab in Marketing	CTE Lab in Marketing

To meet the CCR Indicator as a CTE completer, a student must earn three (3.0) credits with the grade of a “C” or higher in CTE courses that are part of an approved CTE program of study. Additional requirements are outlined in [Memorandum FY22-2065](#).

This matrix is intended for general guidance on the CCR completer status and is subject to change. For all CTE programming information, please refer to the CTE Cluster specific Program Guide. It contains a list of approved CTE programs, valid course numbers, required prerequisite courses, approved Career Readiness Indicators (CRIs) and in demand occupations.

**\*Courses are listed in alphabetical order, not in sequential order.**